

**APPLICATION FOR SETTING UP INFRASTRUCTURE FACILITY FOR STP UNITS**

**<Name of the ISP Unit>**

1.	(a)	Name of the applicant firm	:	
	(b)	Regd. Office Address	:	
	(c)	Name of the proposed infrastructure facility for STP units, if any	:	
	(d)	Location and address of the proposed infrastructure facility for STP units	:	
	(e)	Names / no. of building proposed for STP/EHTP units (as a processing area)	:	
	(f)	Telephone No.	:	
	(g)	Fax No.	:	
	(h)	E-mail	:	
	(i)	Website, if any	:	
2	(a)	Details and brief background of the promoters	:	
	(b)	Passport No. of promoters	:	
	(c)	Copy of IEC number	:	
	(d)	PAN Number (Whether a copy of PAN Card of understanding implementing the project is available)	:	
3	(a)	Total Project Cost	:	
	(b)	Capital Structure of the project	:	
	(c)	Sources of Finance for the project (with break-up)	:	
4	(a)	Details of the plot / land area (acres / sq. mtrs) :	:	
	(b)	Proof of possession of land and clearance obtained from the State Government authorities for implementation of the project (Details)	:	
	(c)	Detailed approved map/plan of the above project from respective Govt. Authority. ( Highlighting the name of Firm,	:	

	Address of area /no. of building, no. of floors in each building & area in Sq.ft /Sq.mtrs in building for STP/EHTP units with attestation stamp by proposed ISP )		
(d)	Details of Approval / Industrial License for setting up IT park from Director of Industries, state government in the name of proposed ISP		
(e)	Ownership of the land/building, share-holding, approval required from Govt. bodies		
(f)	If the change in name of Land owner, details of approvals from approving authority with relevant changes in company secretarial documents		
(g)	In case change in Name of the land owner then details of all . Licenses / State Govt. Clearances/ sanctions from local authorities/ clearances from MOEF in the new name / existing landowner		
(h)	In case of change in name of Landowner, undertaking from existing landowner giving the commitment of taking over all liabilities of ISP giving the details of relations of OLD owners & New owner if any		
(i)	Number of phases planned for completion of the project and the phase-wise details	:	
(j)	Proof of Environmental Clearance from Ministry of Environmental Clearance regd. the above project		
(k)	Clearance from Pollution Control Board of State		
(l)	Names /Number of buildings to be constructed and the number of floors in each building, phase-wise and total	:	
(m)	Details of built up area (sq.ft).	:	

		for providing proposed infrastructure facilities to STP /EHTP units ( Building wise & floor wise Built up area for STP/EHTP units)		
	(n)	Likely date of completion of each phase	:	
5	(a)	Details of infrastructure facilities to be provided to STP /EHTP units	:	
	(b)	Number of STP units likely to be accommodated in proposed infrastructure facility for STP units, duly supported with tie-ups	:	
	(c)	Any common facilities /amenities like video conferencing, conference/meeting hall/ auditorium/disaster recovery centers/ Data centers Telecommunication facilities from ISPs like STP/Relaince/ Airtel/ Tata Comm/Parking /Banking facilities/ ATMs / Hotel/ ( As non-Processing area ) for STP/EHTP units for which duty exemption benefit can not be availed		
	(d)	Present status of implementation of the project and likely date of completion of the project	:	
6	(a)	List and total value of capital goods to be procured ( Building wise Quantity with the range of capacity or tentative specifications )	:	
		Imported (CIF Value)		
	(b)	List and CIF value of items proposed to be imported CG Building wise under Customs Notification No: 153/93 dated 13.08.93, duly supported with proforma invoices (phase-wise and in total)		
	(c)	Justification for import	:	
7	(a)	Name of Contact Person		

	(b)	Designation		
	(c)	Address		
	(d)	Tele. No.		
	(e)	Fax No.		
	(f)	Email		
	(g)	Cell Phone Number, if any	:	
8		An undertaking to be submitted by the applicant on the letterhead of the applicant company regarding approval for setting up of infrastructure facility for STP units, as under: <i>"The development of "Name of the IT Park" at give address of location is meant only for Software Technology Park (STP) units for export of software".</i> Whether the undertaking is available	:	
9	(a)	Demand Draft for Rs. 2,500/- for registration in favor of STPI-Jurisdiction payable at the respective jurisdiction. Prior permission of the IMSC is required for import of specific items listed in the Customs Notification No. 153/93 dated 13.08.1993, as amended from time to time	:	
	(b)	DD of Rs. 5000/- in the name of " Pay accounts officer of Ministry of Commerce & Industry" payable at Delhi		
10		<b>Recommendation of Jurisdictional Director of STPI (Sign and Stamp)</b>	:	